



## Constitution – Milton Pickleball Association

### Article I. Name

Section 1.01 The name of the association shall be Milton Pickleball Association.

### Article II. Mission / Purpose

Section 2.01 Our Mission is to support active living lifestyles through the promotion of the playing of pickleball in Milton.

Section 2.02 The purpose of the Association shall be to:

- (a) Promote the game of Pickleball within the Town of Milton with the intent to grow the number of players and justify the increase of available number of locations and times available for play.
- (b) Develop strategies for equitable play amongst all levels of players.
- (c) Provide opportunities for players to develop their skills through lessons and member-supported tournaments.
- (d) Offer an environment for social interaction.

### Article III. Membership

Section 3.01 Membership in this association shall be open to any person interested in participating in the growing sport of Pickleball within the Town. Players of all skill levels are welcome to join the Association.

Section 3.02 To become a member, a person must submit an application and waiver form, agree to follow the rules and regulations of the Association and pay the annual dues. The application must be accepted by the Board of Directors.

Section 3.03 Membership shall be for the period of one year. Members will be advised of the impending expiry at the start of their expiry month. Members wishing to renew their membership shall complete a registration application and pay the current annual membership fee.

Section 3.04 A member shall be considered to be in good standing with the Association only if he/she pays the annual membership fee by the end of the month in which it becomes due.



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- Section 3.05 Members who are in good standing are entitled to the following benefits:
- (a) The right to attend the Annual General Meeting (AGM) and vote on motions presented at the meeting.
  - (b) The right to serve on the Board of Directors.
  - (c) Access to communications associated with available court times across the Town of Milton.
  - (d) Participation in association organized lessons, training, and skills development.
  - (e) Notification of and eligibility to participate in association tournaments and social events.

Section 3.06 The Association shall not discriminate based on age, race, colour, religion, gender, national origin, ancestry, disability, veteran's status, sexual orientation, or political affiliation.

Section 3.07 Members shall adhere to the requirements of the Association's "Code of Conduct".

### Article IV. Dues

Section 4.01 The annual dues of the Milton Pickleball Association are set by annual resolution of the Board.

Section 4.02 Memberships shall be renewed with dues payable on the anniversary month of the person joining the Association.

### Article V. Board of Directors

Section 5.01 There shall be no less than 4 elected officers to the Board of Directors of this association. They shall include:

- (a) President
- (b) Vice-President
- (c) Treasurer
- (d) Secretary

Section 5.02 The Board, at its discretion, will have the ability to create or eliminate non-officer positions as they feel will benefit the Association.



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- Section 5.03 Should a position become vacant within the term, a temporary board member may be chosen by a decision of the Board for a term concluding at the end of the current term.
- Section 5.04 The Board of Directors may remove a board member from office provided 2/3 of the Board members pass a resolution that the member be removed.
- Section 5.05 There shall be a minimum of one meeting of the Board of Directors per quarter.
- Section 5.06 A quorum for conducting business shall be 1/3 of the members of the Board of Directors.

### Article VI. Duties of the Board of Directors

- Section 6.01 The President shall serve as the head of the Association and be responsible for communications with Association members, chairing board meetings, meeting with town staff, and chairing the AGM.
- Section 6.02 The Vice-President shall serve in the absence of the President and shall perform such duties as assigned by the President.
- Section 6.03 The Secretary shall be responsible for taking the notes of all meetings and maintaining all records of the Association such as constitutional amendments, meeting notes and meeting attendance.
- Section 6.04 The Treasurer shall be responsible for managing the Association's finances. These duties will include collection of dues, coordination of fundraising efforts, general bookkeeping and financial reports to the Board, depositing all funds into the Association's bank account and, jointly with the President and Vice-President, approval of expenditures and signing authority over association bank accounts.



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### Article VII. Election of Board Members

Section 7.01 The Board of Directors shall be elected by the members present, or represented by proxy form, at the AGM by close ballot.

Section 7.02 At least 30 days prior to the AGM the Board of Directors will identify which board positions will be vacant at the time of the AGM.

Section 7.03 At least days 30 days prior to the AGM a communication will be sent to the members of the Association indicating which board positions will be vacant for the upcoming year.

Section 7.04 Nominations for the vacant positions will be accepted up to 15 days prior to the AGM.

### Article VIII. Annual General Meeting

Section 8.01 An AGM shall be held no longer than 4 months after the end of the fiscal year.

Section 8.02 At least 30 days prior to the AGM, a communication will be sent to all members in good standing indicating the date, time, location and agenda for the meeting. A proxy form shall be included with the communication.

Section 8.03 Members may assign a proxy vote to another member. Each proxy held by a member shall entitle that member to one additional vote at the AGM.

Section 8.04 The President shall chair the AGM.

Section 8.05 The Secretary shall record the notes of the AGM and validate all proxy forms.

Section 8.06 Proxy forms shall be presented to the Secretary at least 30 minutes prior to the beginning of the AGM.

Section 8.07 Quorum shall be 2/3 of the members of the Board of Directors.

Section 8.08 Motions at the AGM shall be passed by a majority vote, unless the motion is an amendment to the Constitution which shall require a 2/3 majority vote to pass. Voting shall be by show of hands unless a member requests the use of written ballots. Members may introduce motions at the AGM.



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- Section 8.09 Additional meetings of the membership may be called as required by the Board of Directors. The same rules shall apply to these meetings as apply to the AGM.
- Section 8.10 Additional meetings may be requested in writing to the Board of Directors by at least 5 members. The request must state the reason for the request and a motion dealing with that reason. The Board of Directors shall call a membership meeting to deal with the motion within 15 days of receiving the request.

### Article IX. Amendments to the Constitution

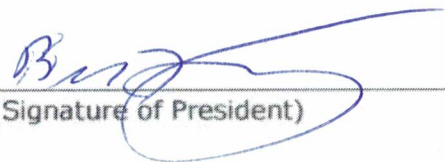
- Section 9.01 Any member may submit a proposal to amend this constitution.
- Section 9.02 Proposed amendments must be submitted to a board member no later than 15 days in advance of the AGM to be distributed with the AGM meeting package in advance of the meeting. The amendment will be voted on at the AGM.
- Section 9.03 The revised constitution will be distributed to all members within 30 days of the AGM.



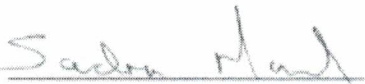
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This constitution of the Milton Pickleball Association was ratified by the

Board of Directors on: February 10, 2021

  
\_\_\_\_\_  
(Signature of President)

Bill King  
(Printed name of President)

  
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(Signature of Secretary)

Sandra Monahan  
(Printed name of Secretary)